



TRAFFIC SAFETY AND PARKING COMMITTEE MINUTES

Wednesday, April 6, 2005 - 6:00 pm

San Bruno City Hall

567 El Camino Real

San Bruno, CA 94066

MINUTES

1. ADMINISTRATIVE ACTIONS -

A. ROLL CALL

<u>TSPC Members:</u>	<u>Present</u>	<u>Absent</u>
(Chair) Sol Weiner	X	
(Vice-Chair) John Giuseponi	X	
Peter Jalilie	X	
Doris Maez	X	
Stephen Pieraldi	X	

Staff in Attendance:

Merrill Buck, Public Works Department
Scott Munns, Public Works Department
Craig McKee-Parks, Police Department
Jennifer Shapona, Public Works Secretary

Public in Attendance:

See attached "Sign-in Sheet"

2. APPROVAL OF MINUTES

Minutes were approved for the February 2, 2005 meeting. The motion to approve was presented by Peter Jalilie, second by Stephen Pieraldi (M/Jalilie, S/Pieraldi: 5-0-0) Approved.

3. COMMUNICATIONS FROM CITY COUNCIL

None

4. OLD BUSINESS

None

5. NEW BUSINESS

A. Merrill Buck introduced the establishment of a No Parking Zone on Sneath Lane from eastbound I-280 to El Camino Real following a successful grant application for the Sneath Lane Bike Project. Merrill Buck stated that the City was successful in obtaining a grant of \$60,000 toward the \$75,000 total project cost estimate. There is currently 6 hour parking on the south side of Sneath Lane from 280 to El Camino Real and existing curbing on the upper section from Skyline to 280. Parking needs to be eliminated to enable the bike lane striping. City staff did not notice a large amount of parking being utilized in this area, except a small amount in the business locations. Doris Maez noted that she does not notice a lot of cars parked when she travels past that area.

Review of Recommendations:

1. If the TSPC approves of the conversion of parking along Sneath Lane to a bike lane, City staff would send notices to the affected areas inviting the residents of the neighborhoods along Sneath Lane to a meeting to review the proposal. If we do not receive any responses from the public at that meeting, City staff could then take the issue before the City Council for review. Merrill Buck commented that staff could also put notices on vehicles parked in the areas. Merrill Buck stated he would need an agreement from the majority of the TSPC members to add the west side of 280 up to Skyline Blvd. under the same project. Motion to approve the addition of the west side of I-280 to Skyline Blvd. in the project scope was made by John Giuseponi and seconded by Peter Jalilie. (M/Giuseponi, S/Jalilie: 5-0-0) Motion to modify the description of Item #1 on the meeting agenda due to the motion above was made by Sol Weiner, seconded by Doris Maez (M/Weiner, S/Jalilie: 4-0-0).
2. With the approval of Item #1, John Giuseponi asked if the City would be notifying residents and businesses from Cherry to El Camino Real or all the way up to Skyline. Sol Weiner commented that for Peninsula Place, we could notify the Homeowners Association. All areas from Skyline to El Camino Real would be noticed. Motion to approve Items 2, 3 and 4 on the agenda by Stephen Pieraldi, seconded by Doris Maez. (M/Pieraldi, S/Maez: 5-0-0) Scott Munns noted that Item #4 would need to be amended to include Sneath Lane from Skyline Blvd. to El Camino Real and include both east and westbound directions of travel, so the Committee would need to rescind the previous motion and change Item #4 to include all of Sneath Lane. Motion to rescind previous action by Stephen Pieraldi, seconded by Peter Jalilie. (M/Pieraldi, S/Jalilie: 5-0-0)
3. Sol Weiner entered the motion to amend Agenda Item #4 to include all parking on Sneath Lane, both eastbound and westbound from El Camino Real to Skyline Blvd. Stephen Pieraldi stated that the wording in Agenda Item #3 "concerns or comments" should be changed to "objections". Doris Maez also recommended deleting the wording in Item #3 "objections from adjacent business or residents" to just "objections", so as not to limit comments from the general public. Motion to approve the amendment of Agenda Item #4 by Peter Jalilie, seconded by Stephen Pieraldi. (M/Jalilie, S/Pieraldi: 5-0-0)

6. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

None

7. REPORT ON ALL STAFF-LEVEL TRAFFIC RELATED ISSUES OR ACTIONS –

A. Merrill Buck stated that the residents living at the new homes in the Marisol development are complaining that students from Skyline College are parking in front of their homes. City staff will be working with the Homeowner's Association and residents to address this issue.

B. Merrill Buck stated that the Cypress Avenue speed bump issue needed to go before the City Council. City staff was still gathering data to present this.

C. The City received a grant to study the San Bruno Avenue/Shelter Creek Lane intersection for a possible stoplight or other traffic calming measures, so MTC is doing a study and will forward their results to the City and Caltrans.

D. Stephen Pieraldi asked for an update from City staff regarding possible traffic issues that may be coming in the near future and if a list could be compiled to give the TSPC members a sense of what is important to the community at this time. Scott Munns addressed the Committee in reference to the reduction in staff levels in Public Works and Merrill Buck's demands as the only manager left in the department. The City has received authorization for hiring an engineer who will focus on land development and traffic engineering in the City. Sol Weiner commented that Merrill Buck has always supported the TSPC and has done a great job handling everything. Scott Munns stated that a list of some of the upcoming issues could be assembled but that these are not items that can all be addressed in the immediate future due to the staff shortage. Sol Weiner asked if there were tasks that the Committee could help City staff with. Merrill Buck stated that a pin map has been started to chart accidents in the City and that is one project that members could work on.

8. REPORT OF COMMISSIONS, BOARDS AND COMMITTEES –

A. Scott Munns reviewed the Caltrain Grade Separation project design map to date with the TSPC Committee and gave an update as to decisions made to date with the project, especially in reference to parking issues and design along 1st Avenue.

B. Doris Maez stated the Bicycle Committee has been discussing promotion of the annual "Bike to Work Day" and also the installation of bike racks in various locations in the City. They are currently looking for a location at Bayhill Shopping Center.

9. ADJOURNMENT –

Motion: To adjourn the Traffic Safety and Parking Committee (TSPC) meeting until it's next regular scheduled meeting on May 4, 2005 at 6:00 p.m.

(M/Weiner, S/Jalilie): 5-0-0 – Approved. Meeting Adjourned, 7:15 pm.